

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: Council Chamber, Civic Centre, Trowbridge, BA14 8AH
Date: Thursday 12 July 2012
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm.

Please direct any enquiries on this agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / penny.bell@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ernie Clark – Hilperton (**Vice Chairman**)
Peter Fuller – Park
Tom James MBE – Adcroft
John Knight – Central
Francis Morland – Southwick

Stephen Oldrieve – Paxcroft
Helen Osborn – Lambrok
Jeff Osborn – Grove
Graham Payne – Drynham (**Chairman**)

| Items to be considered | Time |
|--|----------------------|
| <p>1 Chairman's Welcome and Introductions</p> <p>2 Apologies</p> <p>3 Minutes (<i>Pages 3 - 14</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Thursday 17 May 2012. ii. Matters arising from the previous meeting. <p>4 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5 Chairman's Announcements (<i>Pages 15 - 20</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Wiltshire Online Digital Literacy Project ii. Localism Act Briefing iii. Wiltshire Community Bank: Tackling Social Exclusion (a short film can be viewed at http://youtu.be/5aIT_uAwwmo) iv. Older Peoples Themed Area Board – change of date from 11 October to 18 October, 10am to 12pm. | <p>7:00pm</p> |
| <p>6 Partner Updates (<i>Pages 21 - 26</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils vi. Community Area Young Peoples' Issues Group (CAYPIG). | <p>7.05pm</p> |
| <p>7 Outside Body Updates</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge ii. Collaborative Schools iii. Trowbridge Shadow Community Operations Board. | <p>7.15pm</p> |

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| 8 | <p>Funding (Pages 27 - 48)</p> <p>a. Community Area Grants To consider the following application:</p> <p>Sukosta Theatre Company – Theatre movement project - £3,850 requested.</p> <p>b. Trowbridge Community Area Future (TCAF) To consider a claim from TCAF for core funding for 2012/13.</p> | 7.20pm |
| 9 | <p>Volunteering in Wiltshire</p> <p>To receive a presentation from Sandie Lewis Head of Community Strategy and Voluntary Sector Support on the work being undertaken by Wiltshire Council with partners to develop and support volunteering in Wiltshire.</p> | 7.30pm |
| 10 | <p>Peter Black Factory (Pages 49 - 52)</p> <p>A discussion item led by the Chairman regarding the future of the Peter Black Factory site in Trowbridge.</p> | 7.45pm |
| 11 | <p>Trowbridge Joint Surgery and Primary Care Centre Updates</p> <p>i. To receive an update on the Trowbridge Joint Surgery/Primary Care Centre from Dr Steve Rowlands, Medical Director, NHS Wiltshire, Dr Stephen Locke, GP and Tony Barron, Chairman of NHS Wiltshire.</p> <p>ii. To receive an update on developments in Trowbridge as a result of the Health & Social Care Bill from Dr Steve Rowlands and Sarah MacLennan, Head of Communications and Public Engagement, NHS Wiltshire.</p> | 8.00pm |
| 12 | <p>Innox Hall, Trowbridge (Pages 53 - 54)</p> <p>To consider a Notice of Motion submitted by Councillor Jeff Osborn regarding the future use of land at Innox Hall in Trowbridge.</p> | 8.30pm |
| 13 | <p>Visiting Cabinet Representative</p> <p>Councillor Fleur de Rhé-Philippe will talk about her responsibilities for Economic Development and Strategic Planning, and respond to any questions.</p> <p><i>Questions may be submitted in advance. Please email any questions to penny.bell@wiltshire.gov.uk by Thursday 5 July.</i></p> | 8.35pm |
| 14 | <p>Community Area Transport Group (Pages 55 - 56)</p> <p>To consider recommendations from the Community Area Transport Group for small-scale local transport and highways improvements.</p> | 8.50pm |

15 **Any Urgent Business and Forward Plan** (*Pages 57 - 58*)

8.55pm

The Chairman will take any items of urgent business.

The meeting is asked to note the future meeting dates below and the Forward Plan.

16 **Close**

9.00pm

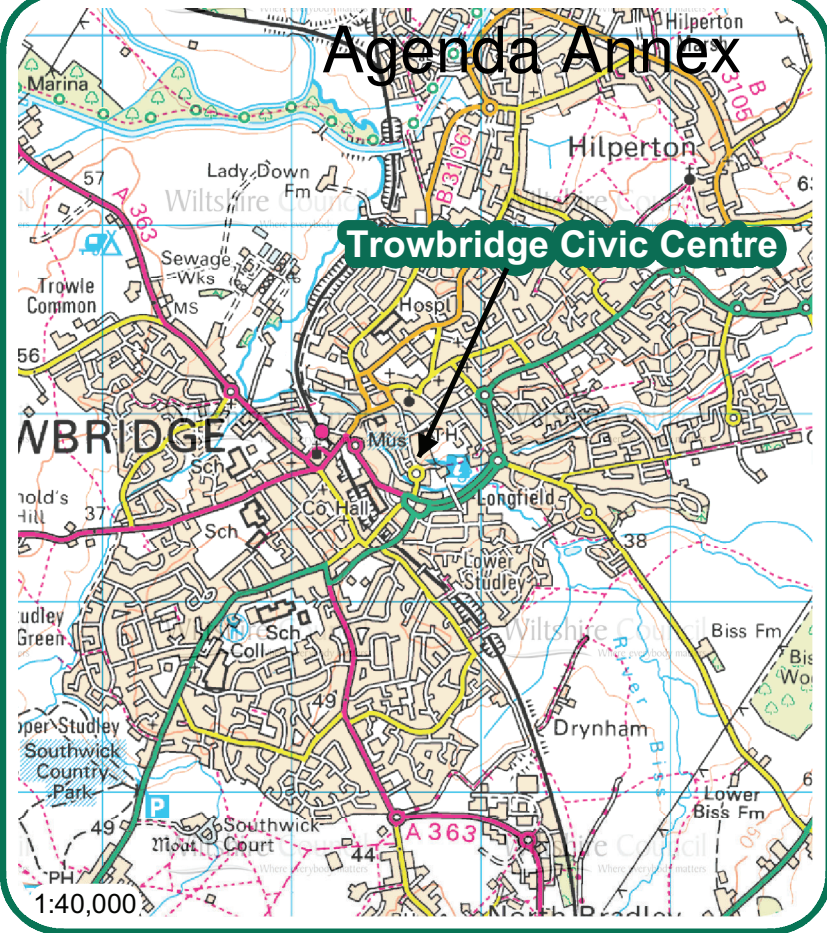
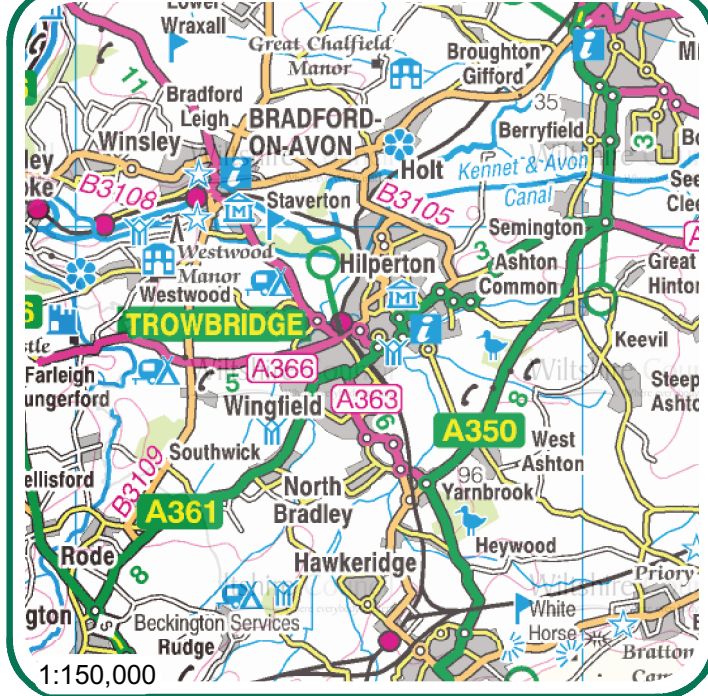
Future Meeting Dates

Thursday 13 September 2012 – 7.00pm
The Civic Centre, Trowbridge

Thursday 15 November 2012 – 7.00pm
County Hall, Trowbridge

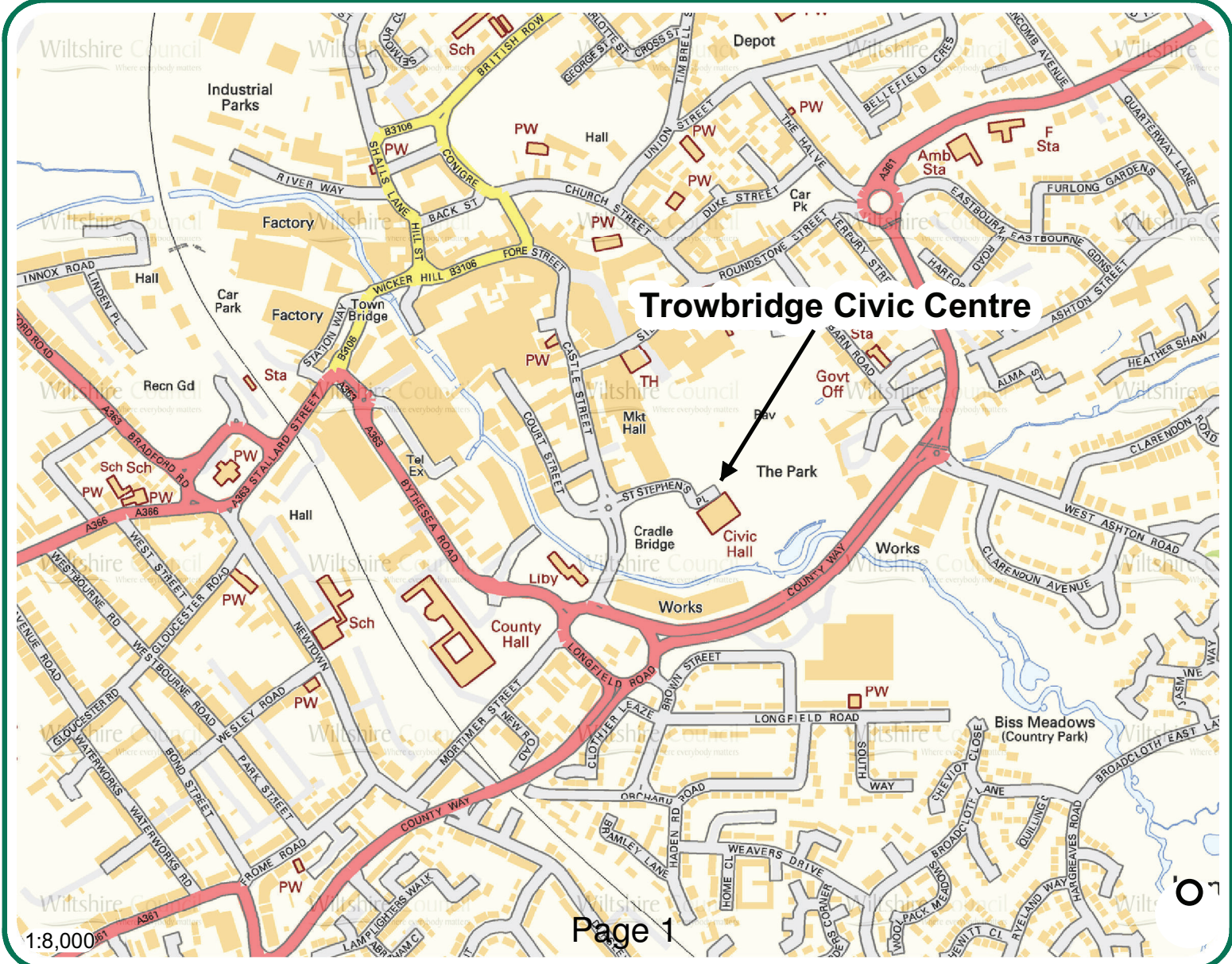
Thursday 17 January 2013 – 7.00pm
County Hall, Trowbridge

Thursday 14 March 2013 – 7.00pm
County Hall, Trowbridge



Trowbridge Civic Centre
St Stephen's Place
Trowbridge
BA14 8AH

Wiltshire Council
 Where everybody matters



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MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Council Chamber, Civic Centre, Trowbridge, BA14 8AH
Date: 17 May 2012
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706610 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jeff Osborn, Cllr Peter Fuller, Cllr Ernie Clark (Vice Chairman),
Cllr Tom James MBE, Cllr John Knight, Cllr Francis Morland, Cllr Helen Osborn and
Cllr Graham Payne (Chairman)

Cllr John Thomson (Deputy Leader and Cabinet Member for Adult Care, Communities
and Housing)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Rachel Efemey, Trowbridge Community Area Manager
Martin Rose, Principal Highway Engineer

Town and Parish Councillors

Trowbridge Town Council – Bob Brice
North Bradley Parish Council – Roger Evans

Partners

Wiltshire Police – Lisette Harvey
Wiltshire Fire and Rescue Service – Mike Franklin, Mark Gaskarth
Trowbridge Community Area Future – Colin Kay, Tracy Sullivan, Doug Ross
Integrated Youth Service – Siobainn Chaplin
Collaborative Schools – Julia Bird

Parish Councils Liaison Group – Gaynor Polglase

Total in attendance: 60

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|---|
| 1 | <p><u>Election of Chairman and Vice Chairman</u></p> <p><i>The Vice Chairman, Councillor Peter Fuller, in the Chair.</i></p> <p>The Vice Chairman called for nominations for Chairman of the Area Board for the 2012/13 Municipal year.</p> <p><u>Decision</u> Councillor Graham Payne was elected Chairman of the Area Board for the 2012/13 Municipal Year.</p> <p><i>Councillor Payne in the Chair.</i></p> <p>The Chairman called for nominations for Vice Chairman of the Area Board for the 2012/13 Municipal Year.</p> <p><u>Decision</u> Councillor Ernie Clark was elected Vice Chairman of the Area Board for the 2012/13 Municipal Year.</p> |
| 2 | <p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne, welcomed everyone to the meeting of the Trowbridge Area Board and thanked the outgoing Chairman, Councillor Jeff Osborn, for his hard work and commitment to the Area Board over the last 12 months.</p> |
| 3 | <p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Steve Oldrieve, Jayne Bullock of Collaborative Schools and Kath Noble of Southwick Parish Council.</p> |
| 4 | <p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 15 March 2012 were agreed a correct record and signed by the Chairman.</p> <p>Councillor Jeff Osborn provided an update on the asset transfer of Margaret Stancomb School to Wiltshire Rural Music School. It was reported that Wiltshire Rural Music School did not intend to proceed with the transfer, meaning that the site would subsequently be made available to phase 2 of the housing PFI project.</p> |

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| 5 | <p><u>Declarations of Interest</u></p> <p>Councillors Jeff Osborn, John Knight, Peter Fuller, Tom James and Helen Osborn all declared general personal interests in Trowbridge Town Council issues due to being members of the Town Council. All councillors had dispensations allowing them to speak and vote on such matters.</p> <p>Councillor Graham Payne declared a general personal interest in Trowbridge Town Council issues due to being a member of the Town Council. No dispensation was in place.</p> |
| 6 | <p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to a number of announcements; full details of which had been included in the agenda pack.</p> <p>Further announcements were made as follows:</p> <ul style="list-style-type: none"> • Trowbridge recreational land – Councillor Jeff Osborn expressed disappointment that collectively a mutually acceptable position could not be reached regarding the development of a much needed multi sports facility. The Chairman undertook to look into this issue further with Councillor Osborn. • Extraordinary Area Board – an Extraordinary meeting of the Area Board would be held on Thursday 11 October 2012, from 10am to 12pm. This meeting would have an ‘older people’ theme. Any person or group wishing to contribute should contact the Community Area Manager, Rachel Efemey. |
| 7 | <p><u>Nomination of Representatives to Outside Bodies</u></p> <p><u>Decision</u> The Area Board confirmed the representatives to Outside Bodies and the membership of terms of reference for Working Groups.</p> <p>It was reported that the Trowbridge Sports Centre Management Body, to which Councillor Tom James was the appointed Area Board representative, had never met.</p> <p><i>Action: Investigate whether an Area Board appointment to this body was still required.</i></p> |
| 8 | <p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ol style="list-style-type: none"> i. Wiltshire Police The written update was noted. Inspector Lisette Harvey, who had recently taken over the role from Inspector Dave Cullop, reported that the key priorities for the area at present were thefts from motor vehicles, assaults |

and anti-social behaviour. The public were reminded to leave their vehicles secure at all times and to leave valuables out of view. It was also reported that number plate thefts had been increasing, and motorists should be vigilant at all times.

ii. Wiltshire Fire and Rescue Service

The written update was noted. Mike Franklin reported that there had been no fatal fires in the Wiltshire service area during 2011/12. This was largely believed to be due to the intervention methods that were being practiced. There was also much partnership working underway, particularly with Wiltshire Council, to provide intervention for older people.

Wiltshire Fire & Rescue Service was still consulting on its Integrated Risk Management Plan 2012-15. Further details were available on the website www.wiltshire.gov.uk, and comments could be submitted to consultation@wiltshire.gov.uk or by telephoning 01380 731114.

iii. NHS Wiltshire

The written updates were noted. There were no further updates. It was noted that the NHS were due to attend the July meeting of the Area Board to provide an update on plans for a Joint Surgery and a Primary Care Centre.

iv. Trowbridge Community Area Future (TCAF)

The written update was noted. Tracy Sullivan reported that the proposal to acquire the Town Hall was moving forward well in time with the timeline. A Board had also been appointed and had begun to meet, and information was now being collated to feed into a Business Plan to present to potential funders.

v. Town and Parish Councils

Gaynor Polglase, representing the Parish Councils Liaison Group, reported that the group had been busy focussing on many important parish issues, such as the work of the Shadow Community Operations Board, the Cleveland Bridge issue and traffic counts, the proposed Hitachi relocation, wind turbines near Clangers Wood, speeding through the parishes, issues with HGVs, parking issues, and a response was also submitted to the Wiltshire Core Strategy.

Action: It was agreed that the Area Board would write a letter to Councillor Roger Symonds at Bath & North East Somerset Council to oppose plans regarding the Cleveland Bridge.

vi. Community Area Young Peoples' Issues Group (CAYPIG)

It was reported that the young people were becoming more involved in the work of the Shadow Community Operations Board, and had been assisting with the forthcoming consultation. They had also been involved with the Town Hall developments, and were strongly in support of the project.

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| 9 | <p><u>Outside Body Updates</u></p> <p>Updates from Outside Bodies were received as follows:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge – It was noted that Adam Nardell was no longer in position as the Vision Director for Trowbridge. Action: it was agreed that the Chairman would write a letter of thanks to Adam Nardell. <p>Councillor Fuller reported that the application to redevelop the Bowyers site had been considered by the Planning Committee and that the Committee was minded to approve the application subject to conditions. Various legal agreements were required to be produced, which could take some time.</p> <ul style="list-style-type: none"> ii. Collaborative Schools – Councillor Helen Osborn reported that the Collaborative Schools partnership was fully operational now and had appointed a Board of Trustees and approved a Constitution. iii. Trowbridge Shadow Community Operations Board (Shadow COB) – Colin Kay, Chairman of the Shadow COB, announced that the group had been working on a proposed consultation strategy, which would consist of a phased two-part consultation. The Shadow COB felt it was important to communicate to the people of the Trowbridge area what a campus was, and to determine from local people what services and provisions they felt were required within a campus. Assistance was welcomed from any existing groups that might be able to help with the process. |
| 10 | <p><u>Allocation of 2012/13 Youth Funding</u></p> <p>The Area Board had been awarded a budget of £7,778 specifically to support young people’s projects, and was being asked to decide on the process for its allocation.</p> <p>Two applications for funding had been received as follows:</p> <ul style="list-style-type: none"> i. £3,000 was requested by the Youth Development Service for rail travel subsidy. ii. £600 was requested by the Youth Parliament towards a mosaic project. <p>It was recommended that the remaining budget of £4,178 be delegated to the Community Area Manager to award in consultation with the Chairman and Vice Chairman of the Area Board.</p> <p><u>Decision</u> The Area Board approved the following process for the allocation of its 2012/13 youth budget of £7,778:</p> |

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| | <ul style="list-style-type: none"> i. To allocate £3,000 to the Youth Development Service for rail travel subsidy on condition that this was the last time that the Area Board would fund the youth rail subsidy scheme. ii. To allocate £600 to the Youth Parliament towards a mosaic project. iii. To delegate the remaining budget of £4,718 to the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board, to award small grants to young people's projects of up to £200, subject to the criteria at 3.3 of the corresponding report, and for details of any awards to be reported to the Area Board at the next available meeting. <p>Application forms for funding were available from Rachel Efemey, Community Area Manager.</p> |
| 11 | <p><u>Area Board Funding</u></p> <p>1. Community Area Grants The Area Board considered the following applications to the Community Area Grant Scheme:</p> <ul style="list-style-type: none"> i. <u>Wiltshire Mind</u> The sum of £1,816 was requested to run a six-month art therapy course. <p><u>Decision</u> The Area Board awarded the sum of £1,816 to Wiltshire Mind. <i>Reason: The application met the Community Area Grant criteria and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <ul style="list-style-type: none"> ii. <u>World Evangelism Bible Church</u> The sum of £5,000 was requested to run a project to help address post-traumatic disorders relating to the terminally ill. <p><u>Decision</u> The Area Board awarded the sum of £5,000 to the World Evangelism Bible Church on the condition that the applicant networked with the following organisations: Equal Chances Better Lives, Charities Information Bureau and Wiltshire & Swindon Community Foundation. <i>Reason: The application met the Community Area Grant criteria and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <p>Councillor Tom James declared a personal interest in the next application and abstained from the vote.</p> <ul style="list-style-type: none"> iii. <u>Friends of Southwick Country Park</u> The sum of £899 was requested to run free activities in Southwick |

Country Park.

Decision

The Area Board awarded the sum of £899 to Southwick Country Park on the condition that it was a one-off application for such activities.

Reason: The application met the Community Area Grant criteria and demonstrated a link to the Trowbridge Community Area Plan.

2. Area Board Projects

The Area Board considered the following councillor-led Area Board project application:

Trowbridge Area Campus

The sum of £2,220 was requested on behalf of the Trowbridge Shadow Community Operations Board to pay for consultation regarding the Trowbridge Campus.

Decision

The Area Board awarded the sum of £2,220 to the Trowbridge Area Campus consultation project.

3. Performance Reward Funding

The Area Board considered the following:

Jubilee Camp Site and Youth Activity Centre

A bid for £40,000 was requested for funding ring-fenced for the Area Board from the former Performance Reward Grant Scheme, for a Jubilee Scout Camp Site and Activity Centre.

Decision

The Area Board approved the bid for £40,000 for Roundwood Scout Camp Site and Activity Centre, with the following conditions:

- i. That the purchase of the site must be concluded within 12 months of this award**
- ii. That the Council's assistance with the purchase should be acknowledged on a permanent sign board at the site**
- iii. Approval of this award is subject to reasonable public access to the site being extended to all properly supervised scout and guide association groups and fully supervised school and community groups during term times and at other times as may be agreed by prior arrangement with the applicants**
- iv. This approval is subject to the applicant seeking all necessary consents, licenses, approvals that may be required in connection with the proposed uses and future development of the site**

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| | <p style="text-align: center;">v. The site shall not be sold off or converted to any other use in the future without the prior consent of the Council.</p> |
| <p>12</p> | <p><u>Visiting Cabinet Representative</u></p> <p>Councillor John Thomson, Deputy Leader of the Council and Portfolio Holder for Adult Care, Communities and Housing, provided an overview of his portfolio.</p> <p>Councillor Thomson reported that the number of people within the Trowbridge Community Area was predicted to increase by 74.5% by 2026, and the number of people with dementia was predicted to increase by 85.1% by 2025.</p> <p>The Council was pleased to be able to honour its commitment from last year to invest an extra £52 million over the next four years (2011-2015), and has added a further £19 million into protecting and safeguarding vulnerable adults in this year's budget.</p> <p>New older people's services in the Trowbridge Community Area included Florence Court; a 40-unit extra care scheme, and The Paddocks; a 66-bed care home for people with dementia.</p> <p>A 10-year, £200 million Accommodation Development Strategy was also being developed which would modernise the way that older people's accommodation was provided, ensuring the best use of increasingly scarce resources and responding to local needs in local communities.</p> <p>The Chairman thanked Councillor Thomson for his informative presentation.</p> |
| <p>13</p> | <p><u>Hitachi Relocation</u></p> <p>Mel Clinton from Nash Partnerships, representing Hitachi, gave a presentation on Hitachi's proposals to relocate from its current site at Canal Road in Trowbridge, to a site at North Bradley near the White Horse Business Park.</p> <p>North Bradley Parish Council was concerned about the proposed relocation and highlighted the following issues:</p> <ul style="list-style-type: none"> • The use of existing business parks in Trowbridge should be considered first • This proposed development could open up the way for further development in the area • There was no good access route into the proposed site • This was considered to be a 'softening-up' process, prior to a planning application • The proposed area of land was sacrosanct and provided a buffer between the business park and the village • The proposed site was not part of the Wiltshire Core Strategy. |

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| | <p>Hitachi reported that alternative sites had been considered, but none of them were appropriate for the business needs of the company. Hitachi would have to demonstrate in the planning application that alternative sites had been considered and why they were not feasible.</p> <p>Further comments and issues arose as follows:</p> <ul style="list-style-type: none"> • There was firm opposition to the proposals from surrounding parishes • There was some concern that the proposed development would set a precedent • The site in North Bradley was not proposed for allocation in the Pre-Submission Wiltshire Core Strategy Document, so during the recent consultation on that document Hitachi had the opportunity to lodge an objection to the non-allocation of that site (and hence to argue its case before the Inspector conducting the Examination in Public in due course) • The West Ashton Road site had been considered, but was not suitable due to the level of infrastructure work that was required • Time was an issue as Hitachi needed to be fully relocated by 2014 • Some people welcomed the presentation from Hitachi as it was open and inclusive • The proximity of the proposed site to the urban area of Trowbridge was welcomed by some • There was an opportunity to improve cycle path links around the town • The proposal would provide more jobs for local people. <p>The Chairman thanked Hitachi and Nash Partnerships for presenting the information, and reported that there would be an opportunity for people to comment further as and when a planning application was submitted.</p> |
| 14 | <p><u>Community Area Transport Group</u></p> <p>The Area Board considered recommendations from the Community Area Transport Group for small-scale highways improvement schemes.</p> <p><u>Decision</u> The Area Board approved the following:</p> <ol style="list-style-type: none"> i. That £7,500 be committed from the small scale transport and highway improvement schemes budget to go towards a Substantive Highways Scheme bid to implement recommendations from the findings that have come out of the topographical survey that has been carried out at the Shires Gateway. ii. That £595 be committed from the small scale transport and highway improvement schemes budget towards a 3 zone pedestrian count on |

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| | <p>Bradley Road following issues with pedestrians crossing the road close to the Spitfire Retail Park. The count is to assess the level of the issue to determine if improvements would be required.</p> <p>iii. To allocate a Speed Indicator Device (SID), in rotation with other prioritised SIDs, to Silver Street Lane to assist the Community Speed watch Group.</p> |
| 15 | <p><u>Volunteering in Wiltshire</u></p> <p>Due to time constraints, this item was deferred to a future meeting, if the Area Board so required.</p> |
| 16 | <p><u>Local Knowledge - Local Action Event Priorities</u></p> <p>The Area Board noted the outcomes of the Thematic Sessions held at the Trowbridge 'Local Knowledge: Local Action' event on Thursday 9 February 2012.</p> |
| 17 | <p><u>Any Urgent Business and Forward Plan</u></p> <p>The Forward Plan of future agenda items was noted.</p> <p>The next meeting of the Area Board would take place on Thursday 12 July 2012, 7.00pm at the Civic Centre in Trowbridge.</p> |
| 18 | <p><u>Close</u></p> |

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Agenda Item 5

Chairman's Announcements

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|-----------------------------------|---|
| Subject: | Wiltshire Online's digital literacy project |
| Officer Contact Details: | Jenny Wilcockson – Digital Literacy Coordinator Jenny.wilcockson@wiltshire.gov.uk 01225 793349 / 07827993733 |
| Weblink: | www.wiltshireonline.org |
| Further details available: | Please see our website or contact Jenny Wilcockson for more information |

Summary of announcement:

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

The benefits of being online are well documented. Not only is the internet an effective tool in helping to reduce social isolation and loneliness, people can save up to £560 per year by using price comparison websites and shopping online (Price Waterhouse Cooper 2009). Digital skills are also vitally important for job seekers, with the majority of roles advertised today requiring some experience of computers. Plus, having a good web presence is crucial to success for private and third sector organisations. Social media is a useful means of communicating with clients and growing a customer base, as well as networking with peers. Anyone who is not online is definitely missing out on a wealth of opportunity.

To ensure that people across Wiltshire have the opportunity to learn the skills and access the technology they need to get online, Wiltshire Online is rolling out a programme of free computer support.

Over the next twelve months, a team of digital champion volunteers will be recruited in every community area. These volunteers will be given access to the resources and training required to help them support people in their local communities to learn the basics of computers and the internet. Digital champions can offer one-to-one or group support in a variety of different venues, including libraries, WiFi enabled cafes or community halls or even someone's own home. Subjects covered include mouse and keyboard skills, setting up a computer desktop, searching the web, using email, Skype, Facebook, online shopping and more. Wiltshire Online will also be encouraging businesses to engage with the programme to support their corporate social responsibility agendas.

This free support is available to all adults in Wiltshire, although particular emphasis is placed on reaching older people, people with disabilities and families on low income. To help support this delivery, Wiltshire Online is working with a number of partners, including the Wiltshire Library Service, Age UK, IT Can Help, Community First, Citizen's Advice Wiltshire and The Learning Curve.

This digital literacy initiative is already well underway in the Melksham community area. To date, a team of 12 digital champions have helped support nearly 30 people either get online for the first time or increase their confidence with computers and the web. Wiltshire Online is now launching its digital literacy programme in the Chippenham and Salisbury community areas, with plans to roll the initiative out across the county by March 2013.

For details about how to get involved, please visit www.wiltshireonline.org or contact Jenny Wilcockson, Digital Literacy Coordinator on 01225 793349 or jenny.wilcockson@wiltshire.gov.uk

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Chairman's Announcements

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| Subject: | Detailed Briefing Document on the Localism Act |
| Officer Contact Details: | Alissa Davies, Principal Policy Officer – alissa.davies@wiltshire.gov.uk , 01225 713380 |
| Weblink: | http://www.wiltshire.gov.uk/communityandliving/localismact.htm |

Summary of announcement:

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, not all of the measures are in force. It will not be clear how the measures will work in practice until the government publishes regulations and guidance which are still awaited.**

The council has produced a detailed briefing document on the Localism Act which includes:

- an overview of the main components of the Localism Act
- the estimated timescales for measures to be introduced and regulations to be published - please see the 'Status' section for each measure
- the potential implications of the Localism Act for Wiltshire
- information on next steps for Wiltshire Council (and contact details for the lead officers for each part of the Act)

The briefing document is available online and copies are being made available to Town and Parish Councils via Area Board meetings.

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Chairman's Announcements

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| Subject: | Wiltshire Community Bank |
| Officer Contact Details: | Emma Cooper, Partnership Development Manager – emma.cooper@wiltshire.gov.uk , 01225 718627 |
| Weblink: | www.wiltshiremoney.org.uk |

Summary of announcement:

Many people, particularly those living on low incomes, cannot access mainstream financial products such as bank accounts and low cost loans. This 'financial exclusion' imposes real costs on individuals and their families - often the most vulnerable people in our society. It also has costs for the communities in which they live. In Wiltshire we are taking a multi-agency approach to tackling financial exclusion with Wiltshire Council and other partners working together through Wiltshire Money (www.wiltshiremoney.org.uk). A key priority for Wiltshire Money is promotion of Wiltshire Community Bank. Wiltshire Community Bank is made up of local credit unions which are financial co-operatives - owned and controlled by their members. Credit unions are regulated by the Financial Services Authority (FSA) which means that your savings are safe. Profits are either reinvested into the business, or shared among members as an annual dividend. Services offered include:

- Savings
- Affordable loans
- Prepaid Debit Cards (ALTO)
- Budgeting Accounts

Wiltshire Community Bank is for everyone and its credit unions look forward to welcoming you as a member. To find out how to join and where your local collection point is call 01249 248 323.

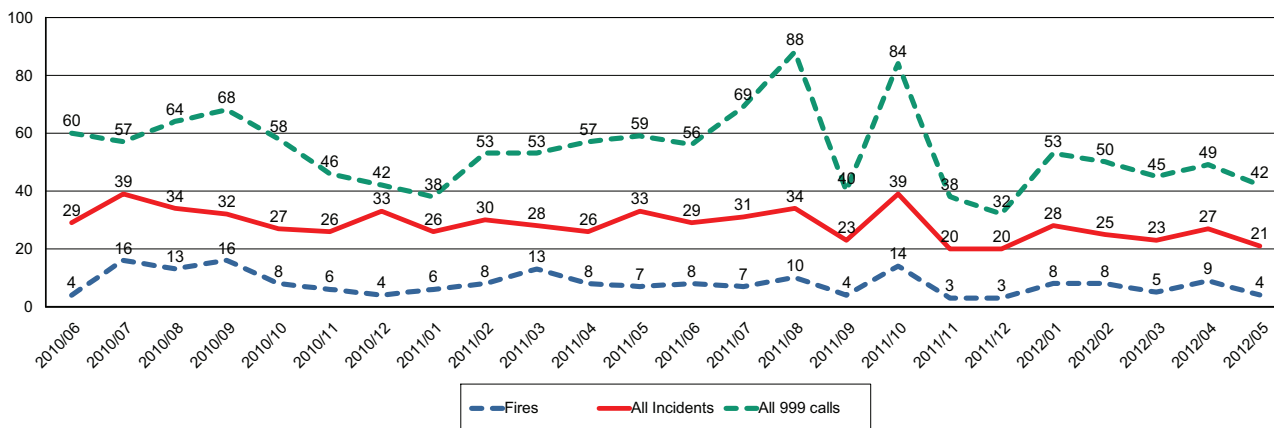
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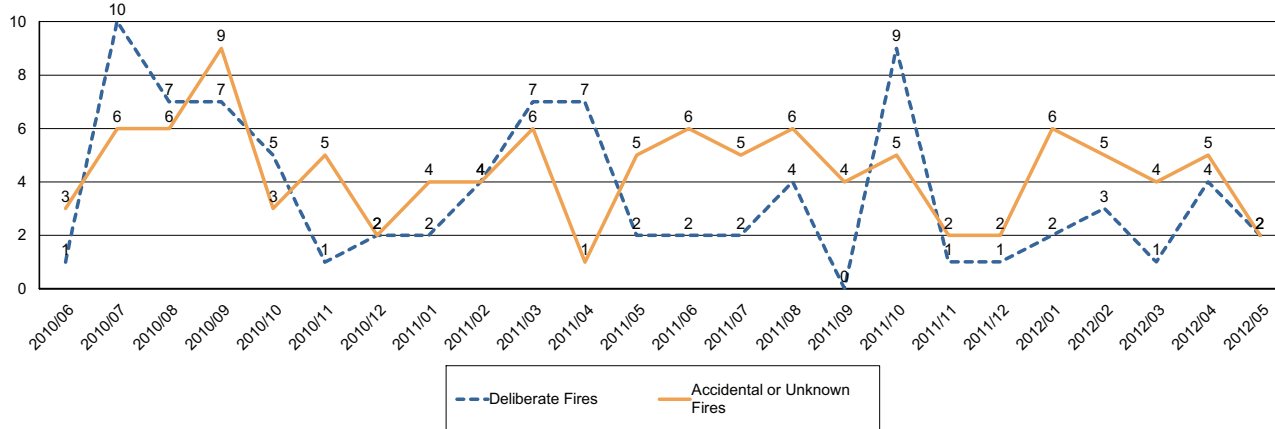
Report for Trowbridge Area Board

The following is an update of Fire and Rescue Service activity up to and including May. It has been prepared using the latest information and is subject to change.

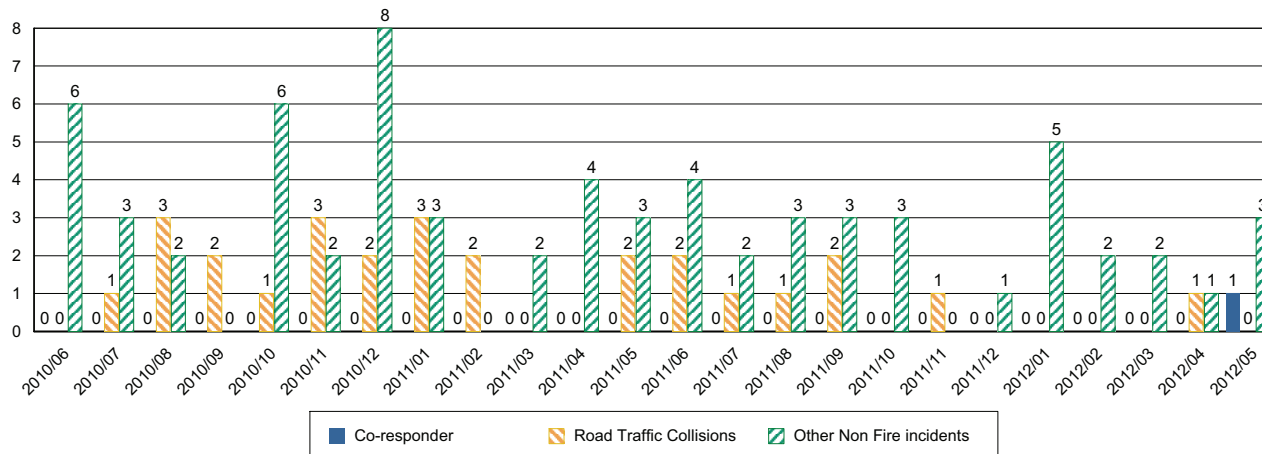
Incidents and Calls



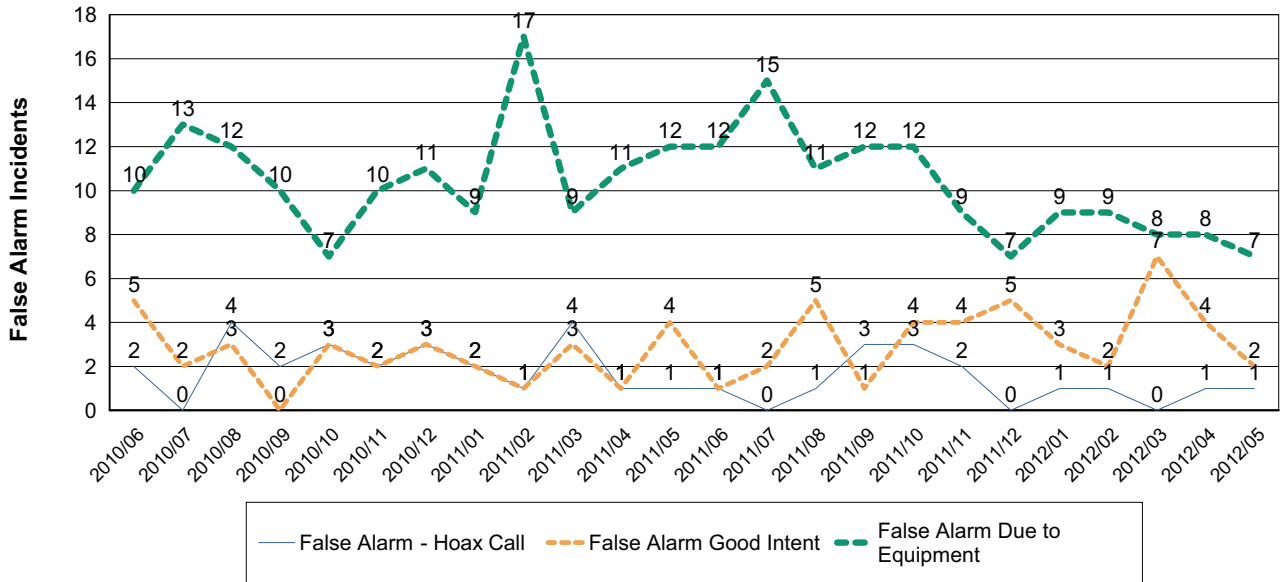
Fires by Cause



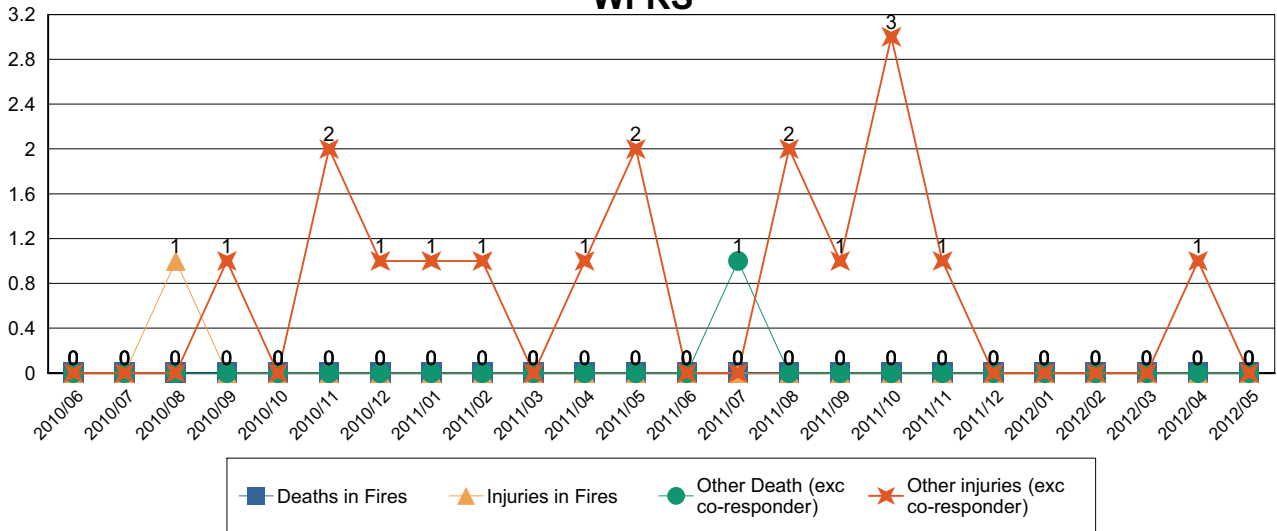
Non-Fire incidents attended by WFRS



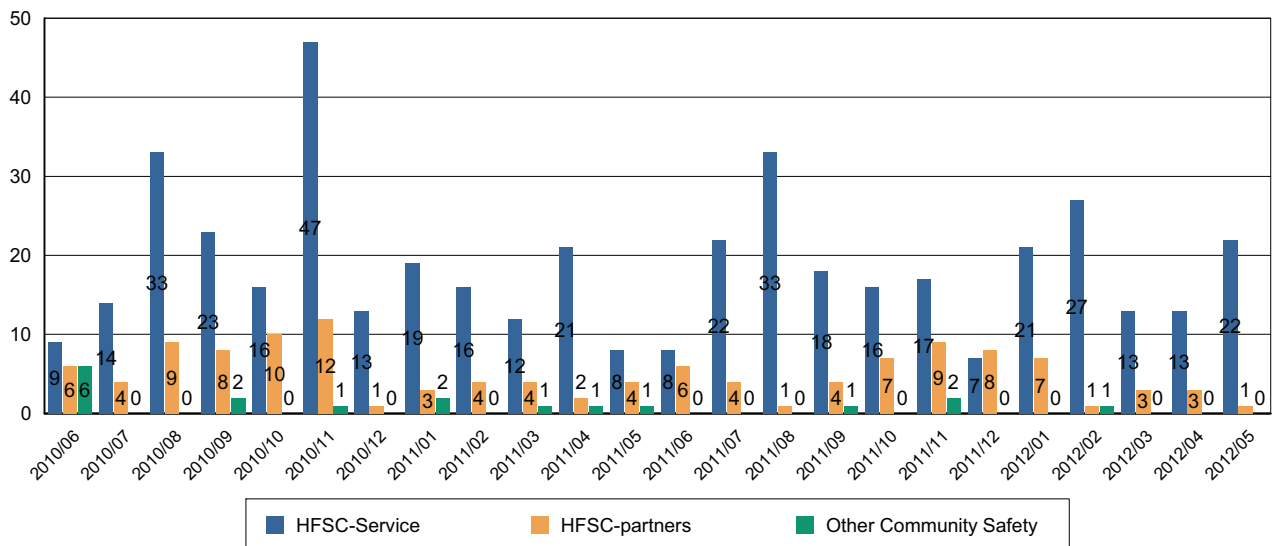
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Town Council July Report to Area Board 12/07/2012

1. POLICY

1.1 The General Power of Competence. The Town Council will consider adoption of the power once the Town Clerk has received news of whether he has passed CiLCA 7.

1.2 Proposed ban on HGVs Cleveland Bridge, Bath – Information received from BANES regarding their proposals and correspondence from Wiltshire Council, Somerset County Council and the Highways Agency raising objections to the Secretary of State. What is proposed is not, as claimed, a restriction on through HGV traffic, but a restriction on HGVs turning right from A36 Beckford Rd into Bathwick St or left from Bathwick St into Beckford Rd A36. Their suggestion is that HGVs will use the M32/A4/Lower Bristol Rd, redistributing through traffic to a different route. It appears there will be nothing to stop HGVs doing a U turn at the roundabout at the bottom of Bathwick Hill.

1.3 Council Tax Benefit – The government is consulting on a change to Council Tax Benefit (CTB), which will transfer those on CTB to a discount (similar to single person households).

<http://www.communities.gov.uk/publications/localgovernment/2146644>. The effect of this will be to reduce the Band D equivalent, resulting in lower precept income to first tier councils, for the same Band D council tax figure. The government has indicated that it expects collection authorities to assist first tier councils to minimise the impact. We await further details of the impact this will have once Wiltshire Council are in a position to advise further.

1.4 Repeal of S150 (5) of the LGA 1972 – SLCC reports; The long-awaited parliamentary revocation of the provision requiring 2 councillors to sign all orders for payment – frustrating on-line transactions – may be in sight. The responsible official within DCLG was due to attend the Joint Practitioners Advisory Group (JPAG) (chaired by Peter Lacey of NALC) on 14th June and it is hoped that a formal announcement will follow.

2. MARKETING/PROMOTION & EVENTS

2.1 Newsletter – The June 2012 issue is in circulation. The August edition is due w/c 23rd July.

2.2 Calendar of Events: The May Fayre, Torch Relay, Olympic Play Day & Jubilee Celebrations were all successful events for the town. A number of people have raised concerns at the lack of street closures for the torch relay, regarding safety issues and consequential limits on additional entertainment and activities; this was a decision of Wiltshire Council. We also received some correspondence congratulating the town on organising fantastic events.

Sat 30th June & Sun 1st July - Wiltshire Armed Forces & Veterans Weekend, Park.

2nd to 11th July – TIB competition judging, SW in Bloom Judging Day (5th).

Sat 7th & Sun 8th TIB Open Gardens weekend 2pm-6pm various locations

Sunday 15th July – Civic Service, St James' Parish Church at 6.30pm.

Sunday 19th August – Carnival Soap Box Derby, Castle Street.

Saturday 8th September – **Carnival Country Fayre**, Park & TIB Home Produce Fayre.

Tuesday 25th September - **Trowbridge in Bloom** Awards Evening, Civic Centre.

Friday 14th to Sunday 30th September 2012 - **Trowbridge Arts Festival** –

Saturday 20th October – **Trowbridge Carnival Procession.**

Saturday 24th November - **Christmas Fayre and Lights Switch On**, Fore Street at 6pm. To be followed by Shoppers Carol Service in St James' Church at 6.30pm.

2013

Tuesday 12th February – **Pancake Races**, Fore Street (during school holidays).

Saturday 4th May – **Lion's May Fayre**, Fore Street.

Saturday 8th June – **Sports Festival**, Park.

5. **Museum & Tourism – Exhibitions 'Fragments'** runs until 29th September, a partnership with Cloth Road Arts Week, Trowbridge Arts Festival and Heritage Open Days (6-8 Sept).

Museum Expansion – The council approved the principle of pursuing Courtfield House as a new location at the last meeting. Officers met the HLF in Exeter on 17th May and are now pursuing a number of issues, such as proposed layout, costing and valuation prior to submission of a grant application. www.trowbridgemuseum.co.uk

Activities – A full range of art, craft and history activities is available at the Museum.

Saturday 14th July – **Tiny Tiles** age 8+

Saturday 11th August – **Block Printing** ages 4+

Saturday 8th September – **Funky Felt making** ages 4+ and **Heritage Open Days**

Saturday 22nd September – **Fabulous Felt** adults.

- 6 **Leisure Services - CAYPIG** – The CAYPIG will be subject to consideration by the Area Board relating to the establishment of a Youth Advisory Group in October. The Council will be considering asking the Area Board to develop the existing Trowbridge CAYPIG which works very well, into the new Youth Advisory Group for the Community Area.

Activities – A full range of holiday activities are provided by the **Active Trowbridge** team

24th July to 24th Aug - **Roadshow** in various locations around town all for free plus

24th July to 31st Aug - **Fun Days and sports camps** at Walwayne Court School.

25th Oct to 2nd Nov - **Fun Days and sports camps** at Walwayne Court School.

- 7 **Direct Services - Sunday Club** The next Sunday Club is on 12th August.

Trowbridge In Bloom – South West in Bloom judging takes place on Thursday 5th July. 22 projects have been submitted for the It's Your Neighbourhood Awards, with awards being presented in Weston Super Mare on 20th September. The Tidy Town Initiative has been successful with four litter picks taking place in recent weeks.

Trowbridge has been successful in being chosen to host the South West in Bloom 2013 Spring Seminar at the Civic Centre.

CCTV – We have reached agreement for a new three year deal with the Shires.

8 TOWN DEVELOPMENT - www.transformingtrowbridge.org.uk

St Stephens Place – work commenced on site in June to build the ODEON multi-screen cinema, Premier Inns hotel and a number of restaurant units.

Cradle Bridge – For Sale.

Bowyers – Morrisons proposal refused.

County Hall Remodelling. Work ongoing with Library due to open September.

Masterplan – Arup are progressing this work, jointly funded by WC and the HCA.

Housing – 1300 homes are being built on sites around the town currently: H9 Southview Fm, H11 Green Ln (S), H8d N of Paxcroft Way and H8c Green Lane (NE).

Wiltshire Core Strategy – Due to be approved 26th June to go to inspection.

7. PARTNERSHIP

7.1 Wiltshire Council

Stallard Recreation Ground; a. Changing Rooms – Permission was granted for a facility on Innox Rd, although Wiltshire Council appear not fully committed. **b. Street Snooker** – Installation completed. **c. Lighting and fencing** – Progressing applications for S106 and planning permission to provide lighting at the skatepark and fencing.

Sports Pitches – Following the decision of the Rugby Club to relocate to Hilperton, Wiltshire Council have indicated that there is limited likelihood of a joint development taking place. It is disappointing that a suitable solution could not be found. The Town Council may consider seeking to promote the development of a facility in the future alongside sports clubs with S106 funding and future Community Infrastructure Levy.

Transfer of assets and services – There has been nothing from Wiltshire Council progressing the provision of cost information regarding the Park and other WC assets. I discussed this with officers on 19th June.

Trowbridge Initiative – Trowbridge, along with other towns bidding from Wiltshire was unsuccessful in its bid for Portas Pilot money. The bid will go to the second round later in the year. The Initiative is also working with Wiltshire Council to introduce an outdoor market to the town and consideration is being given to set up a community interest company to achieve this.

The Halve Social Centre – Only a handful of users remain and closure plans are in place.

8. CIVIC & DEMOCRATIC ACTIVITIES

8.1 Twinning –

Leer – an official delegation visit from Friday 13th to Tuesday 17th July.

Charenton – arrangements are underway to receive an official delegation of visitors from Charenton in November 2012.

8.2 Council Meeting Dates. Council and committee meetings for the next 2 months are:

| | | |
|------------------------------------|--------------------|-------|
| Tuesday 10 th July | Town Development | |
| Tuesday 17 th July | Full Council | |
| Tuesday 24 th July | Museum & Tourism | 18:30 |
| | Leisure Services | |
| Tuesday 31 st July | Town Development | |
| Tuesday 7 th August | Direct Services | |
| Tuesday 14 th August | No meeting | |
| Tuesday 21 st August | Town Development | |
| Tuesday 28 th August | No meeting | |
| Tuesday 4 th September | Policy & Resources | |
| Tuesday 11 th September | Town Development | |
| Tuesday 18 th September | Full Council | |

8.3 Mayor's Civic Service 2012 – will be held on Sunday 15th July at St James.

4.5 Councillor Vacancy. An election takes place on 28th June to fill the vacancy in Trowbridge East ward of the Town Council.

Lance Allan

Town Clerk

Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts, BA14 8AH
01225 765072
info@trowbridge.gov.uk
www.trowbridge.gov.uk

| | |
|------------------------|-------------------------------------|
| Report to | Trowbridge Area Board |
| Date of Meeting | 12 July 2012 |
| Title of Report | Community Area Board Funding |

Purpose of Report

To ask Councillors to consider:

1. One application seeking Community Area Grant Funding: (Appendix 1)
 - i. Sukosta Theatre Company – to run a cultural community project “How we Move” - £3,850 requested

Total Amount requested = £3,850

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5. Small Grants, new for this year, will fund up to £350 where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs and Small Grants, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting.

- 1.10. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.11. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.14. Trowbridge Area Board has been allocated a 2012/2013 budget of £77,781 for community grants, small grants, community partnership core funding and area board/councillor led initiatives. Community Area Board grants and Area Board projects totalling £ have been allocated so far in 2012/13:
- Wiltshire Mind – £1,816 for a pilot six month art therapy course
 - World Evangelism Bible Church – £5,000 for a project to help address post traumatic disorders relating to the terminally ill
 - Friends of Southwick Country Park – £899 for free activities in Southwick Country Park
 - Cllr Peter Fuller Area Board bid - £2,220 for Trowbridge Area Campus consultation
- 1.15. **This gives a current remaining total of £67,846 available to allocate**

| | |
|--|---|
| Background documents used in the preparation of this Report | <ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Trowbridge Community Area Plan • Technical Officers reports |
|--|---|

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the budget allocated to the Trowbridge Area Board.

4.2. If community area grants are awarded in line with officer recommendations, Trowbridge Area Board will have a balance of £67.846

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Area Grant Applications

The full applications are available at www.wiltshire.gov.uk/areaboards

| Applicant 8.1 | Project summary | Funding requested |
|-------------------------|---|-------------------|
| Sukosta Theatre Company | To run an theatre/ movment arts project | £3,850 |

8.1.1 The applicant meets the grant criteria. However whilst the applicant states that this is a unique community project bringing diverse groups of the Trowbridge Community area together, a virtually identical project was submitted to Bradford on Avon Area Board this financial year. The applicant did not apply as a joint project covering 2 community areas therefore they may be some duplication in the project costs.

8.1.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 4 Culture

8.1.3 The applicant states they have support from a range of businesses and schools/ colleges yet there is no income shown from these organisations to take part in the project.

8.1.4 **It is recommended that a grant of £3,850 is refused as the applicant should**

be seeking income from those businesses and organisations who will benefit from the project.

9. Recommendations

9.1 It is recommended that the Area Board agrees to the recommendation for the Community Area Grant application contained within paragraph 8.1.4 of this report.

| | |
|------------------------------|--|
| Appendices: | Appendix 1 - Community Area Grant application |
| Unpublished Documents | The following unpublished documents have been relied upon in the preparation of this report: Technical Officers Report |
| Report Author | Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk |

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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

| 1. Your organisation or group | | | |
|--|---|--------|--|
| Name of organisation | SUKOSTA THEATRE COMPANY | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council | | |
| | Other, please specify | | |
| 2. Your project | | | |
| Project Title/Name | HOW WE MOVE | | |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | <p>HOW WE MOVE - A CULTURAL COMMUNITY PROJECT</p> <p><i>HOW WE MOVE is a unique community project bringing the diverse groups of the Trowbridge area together in an inspiring personal, collective experience which will be shared with the larger community.</i></p> <p>This intergenerational project involves a series of high quality theatre / movement workshops examining human behaviour, which will be developed with the SUKOSTA Theatre Company - a locally based company (Studio in Holt), trained at the legendary Lecoq International Theatre / Mime School 20 years ago.</p> <p>These high quality theatre movement workshops will be</p> | | |

developed with different diverse groups within workplaces and community schools and colleges as well as excitingly being offered to an open general public group. Film footage developed within the Programme will be shared at a later date with the wider community.

The workshops themselves will develop the participants awareness of theatrical movement and space in an enjoyable and shared experience, examining **how we move - and how we are being moved** - how we are the same or different! The outcomes will bring the community together in an entertaining and creative way which will be a positive experience for the participants and have positive repercussions in the wider community. Also this project develops the health and wellbeing of participants.

SUKOSTA theatre Company (www.sukosta.com) has developed and presented new performance work Internationally over the last 18 years and always found original ways of sharing this expertise with the wider community, engaging with young people, adults and the elderly. **HOW WE MOVE will include film footage which will be edited together and will be shown at a later date to share with the wider community** - highlighting the wonderful diversity of Trowbridge people.

(weblink: <http://sukosta.wordpress.com/how-do-we-move/>)

In which community area does your project take place?
(Please give name – see section 3 of the grants pack)

TROWBRIDGE

I/we have discussed our project with the town/parish council?

Yes Date No

I/we have discussed our project with our Wiltshire councillor?

Yes Date No

| | |
|---|---|
| <p>Where will your project take place?</p> | <p>With certain groups in Trowbridge Businesses, workers at ASDA store, The Bowyers development and the Odeon development and St Augustine's Catholic College, Wiltshire College and an open workshop to be offered at the Civic Centre. The Company will work together with BA14 culture group and others to find the best way of sharing the film footage in the town - as well as featuring the film footage on local community websites.</p> |
| <p>When will your project take place?</p> | <p>Producing starts during August 2012, Open workshop during Trowbridge Arts Festival, workshops during September and October, and showing event and evaluation by December 2012</p> |
| <p>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p> | <p>SUKOSTA Theatre Company has interacted with a number of groups in Trowbridge over the last years, such as the Bridging Group at the Youth Development Centre, Clarendon School and the Arc Theatre - and positive participants' feedback has shown a strong demand for its work.</p> <p>SUKOSTA Theatre Company has started to work with people from all ages, introducing them to mime and movement analysis, and filming simple movement sequences which itself is a powerful social archive as well as an educational and inspiring experience for everybody involved. It has been felt that it would be beneficial socially, educationally as well as creatively to the involved groups. Previous local work has been highly regarded (footage of participating local people was displayed on the Tithe Barn roof in Bradford-on-Avon during a recent sharing event) and suggestions have been made by the public to further develop a project such as this.</p> <p>SUKOSTA Theatre Company sees this project as complementing the general cultural initiatives and momentum in Trowbridge (new arts centre initiative, arts festival, new cinemas), strengthening the cultural depth of the</p> |

town and the extend people are involved in innovative projects. SUKOSTA is in touch with TCAF, Trowbridge Arts Festival, and the members of the BA14 Culture group.

ASDA Supermarket in Trowbridge has confirmed support and interest to receive workshops; CWM from the Innox Riverside Development (old Bowyers Factory) have expressed interest in being a part of the project and are discussing with SUKOSTA TC the details of their involvement; the company has touched base with the PR contact person of Legal and General's St Stephens Place Leisure Centre project with regards to working with construction workers; as well as confirmed workshops with St Augustine's Catholic College and Wiltshire College (Media Dept) DeDepartment).(MedDDDdepartment)Department).additionTrowbridge businesses which have signalled interest and are in discussions with the Company about how best to get involved with this community project.

| | |
|---|--|
| <p>How many people will benefit from your project?</p> | <p>250 (final dissemination of filmic material will reach potentially a much bigger number of life and virtual spectators, 2000+)</p> |
| <p>How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.</p> | <p>This project has a direct link to the community plan by developing and sustaining culture p.4 also developing physical activity p.5 sport and active leisure. It also is a source of education for local people p.7 Education and access to education.</p> |

| | | | |
|---|-------|------|--|
| | | | |
| To be completed ONLY where town/parish councils are making an application | | | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes | No X | |
| Could your project be funded from your reserves? | Yes | No X | |
| Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>) | Yes X | No | |
| <p>Any other information about your project. This project is a further development of the Company's work in the area. It has an underlying development thrust to bring communities together in a creative way.</p> <p>SUKOSTA Theatre Company is particularly keen to involve further businesses in Trowbridge, to include participants who would otherwise not get involved in an 'artistic project' - giving HOW WE MOVE the authenticity that only 'real people' and the stories their movement tell, can give. The Company always had an International approach to their work and projects, the Company is well placed to respond to Trowbridge's rich mixture of different communities.</p> <p>SUKOSTA Theatre Company has developed its unique movement teaching in hospitals, universities, schools etc. involving people from all walks of life. This project promises to create a unique momentum and will make an impact beyond its delivery.</p> <p>SUKOSTA Theatre Company has just finished its very successful EXPLORATIVE ARTS production, which was funded by Arts Council England, Wiltshire Council and Bradford-on-Avon Town Council and engaged with over 2000 people in Wiltshire and beyond. Support from Trowbridge Area Board for HOW WE MOVE will further increase the potential of enabling Arts Council and other funders to support the Company's future work, which will again be beneficial for the region (getting more people / artists involved, as well as engaging with more local participants, as well as bringing audiences and practitioners from further afield to the region)</p> | | | |

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

| | | | |
|----------------------------------|---|------|----------|
| Over 50 years | 2 | Male | Female |
| 25 – 50 years | 1 | Male | 2 Female |
| Under 25 years | | Male | Female |
| Disabled People | | Male | Female |
| Black and Minority Ethnic people | 1 | Male | Female |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will apply for discrete funding.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Evaluation and feedback forms will be given to the participants as well as getting feedback from leaders. The filmic material will also stand on its own as a resource and documentation to be shared the wider community. This programme directly feeds into local needs by developing arts and culture and physical health and well being of participants.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes Date
No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes Bradford on Avon for a separate project.
No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

| 4. Information relating to your last annual accounts (if applicable) | | | | |
|--|--|--|---|---------------|
| Year ending: 2011 (draft) | Month: March | Year: 2011 | | |
| A - Total income: | £ 25604.69 | | | |
| B - Minus total expenditure: | £ 22451.59 | | | |
| Surplus/deficit for year: (A minus B) | £ 3153.1 | | | |
| Free reserves currently held: | £ | | | |
| 5. Financial information – <i>If you can claim back V.A.T. please exclude from figures given below</i> SEE additional notes to the budget on attached pages | | | | |
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | P/C | | |
| delivery of workshops | £ 2900 | Own fundraising/reserves SUKOSTA funds | P | £ 100 |
| filming workshops | £ 900 | Groups contributions (business sponsorship) | P | £ 150 |
| producing | £ 700 | Parish/town council Trowbridge Town Council | P | £ 750 |
| phone/web | £ 100 | | | £ |
| studio hire and editing | £ 200 | Trusts/foundations | | £ |
| | £ | | | £ |
| stationery / print heads, print leaflets and miscell. | £ 250 | In kind | | £ |
| In kind: editing | £ 750 | | | £ |
| In kind: Wiltshire college: green room use, filming assistance, equipment in kind | £ 1400 | Other In kind, Wiltshire College, Green screen room, film equipment/assistance | C | £ 1400 |
| | £ | | | £ |
| | £ | In kind: editing | C | £ 750 |
| In kind producing (SUKOSTA TC,) | £ 500 | In kind: producing (SUKOSTA) | C | £ 700 |
| Total Project Expenditure | £ 7700 | Total Project Income | | £ 3850 |
| Total project income B | £ 3850 | | | |
| Total project expenditure A | £ 7700 | | | |
| Project shortfall A – B | £ 3850 | | | |
| Grant sought from Wiltshire Council Area Board | £ 3850 | | | |
| Bank Details | Sort Code: | Account Number: | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | | |
| Please give the title name of the organisations' bank account e.g. current | | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact
Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 30th May 2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

WILTSHIRE COUNCIL

TROWBRIDGE AREA BOARD 12 July, 2012

Trowbridge Community Area Future (TCAF) Claim for Core Funding 2012/2013

1. Purpose of the Report

- 1.1. To seek the Board's approval to core funding to TCAF covering the financial year 2012/13 to be agreed at this meeting, 12 July 2012 so that the first instalment can be released.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on the Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2012/13 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise TCAF that the second tranche can be requested at an Area Board meeting in early 2013 when evidence is received as to how the first tranche has been spent.
- 2.3. Trowbridge Area Board has been allocated a 2012/2013 budget of £77,781 for community area grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget (Appendix A). 20% of the Trowbridge Area Board budget for 2012/13 is £15,556.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. TCAF were awarded £18,998 in 2011/2012. Financial records from TCAF show the current balance of funds to be £41,538. This includes an amount of £1,254 held on behalf of the Parish Councils' Liaison Group, £16,000 held for the Town Hall Redevelopment Group and creditors for the sum of £9,648. This will leave TCAF with a balance of £13,723. This is considerably bigger

than many other Partnerships in Wiltshire. This figure is acceptable to the Partnership Development Officer given the staff that TCAF employs and the activities TCAF undertakes.

- 3.3. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chairman of the Area Board. The CAPA is to be signed by both parties at this meeting if TCAF's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, TCAF are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document. (Appendix A)
- 3.5. Trowbridge Community Area Future submitted a 2012/13 claim for £15,556 total core costs (Appendix B). 50% of this can be considered in the 1st tranche. The area board can therefore award up to £7,778 at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Trowbridge Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of TCAF is open to anyone with an interest in the community area.

5. Recommendation

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £15,556 with an agreement to release the 1st tranche of £7,778 immediately
- agree to the release of the 2nd tranche at the January 2013 area board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

Report Author: Andrew Jack, Partnership Development Officer

Tel No: 01225 713109

E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:

Appendix 1 TCAF Annual Workplan, 2012/13

Appendix 2 TCAF Running Costs, 2012/13

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Annual Work plan 2012/2013

| | |
|---|---|
| <p>Partnership Development. <i>"To establish and maintain a Partnership, Steering Group & Thematic Group, as necessary"</i></p> | <p>We have a Partnership which currently meets separately from the Area Board twice per year. Area Board meetings are still being treated as Joint Board and Partnership meetings but work needs to be done to bring more Partnership members into the Board meetings with the ability for them to take part in a meaningful way. Most members of our Steering Group attend Area Board meetings. The Steering Group is elected at the Annual General Meeting of the Partnership in May/June. We presently have a Project Officers paid 23 hours each per week who is employed by TCAF with the payroll function being carried out by Trowbridge Town Council. Our Partnership is affiliated to WfCAP and representatives attend and participate in its events. We set up an Environment Theme Group last year, LEAF, Local Environment Awareness Forum, but not a Housing Theme Group. However we are discussing with the Housing Department a practical way forward. The active Steering Group, Theme Groups and the Parish Councils Liaison Group mainly meet quarterly, the Steering Group Trowbridge Neighbourhoods Partnership every 2 months and BA14 Culture monthly. A list of all meetings' dates presently arranged is attached. The management of volunteers needs time and effort and Project Officers and the Steering Group must devote sufficient time to this to ensure that we retain and develop them in meaningful ways.</p> |
| <p>Accountability. <i>"To be open to and inclusive of the wider community and to account and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p> | <p>We will continue to meet with a wide range of groups to ensure that the issues that we have identified and included in the new Community Area Plan are still current. Where new issues arise that local people consider to be priority issues we will, working with our partners, endeavour to have them addressed and we will amend our loose-leaf and website versions of our Community Plan. Where appropriate we will develop our own projects and seek external, and if applicable, the Area Board, funding for them. We will be working closely with our partners to monitor progress with the actions included in the Community Area Plan. The new Plan is set out a little differently from our original Plan. The format is: - 1.) A short introduction to each Theme. 2.) Issues and what the Partners are doing now to address these Issues. 3.) What TCAF and partners are doing next. We hold Theme and Other Group meetings and we publicise these meetings through all our databases and via the Town Council and other databases. We will place notices on Town Council and other noticeboards. Our timetable of meetings is on our website. We have published our new summarised Plan and it is widely available. We have produced a more detailed version in loose leaf format. We encourage local people to make comments on the Plan. The Plan will continue to change in the loose-leaf & website formats as changes occur so that the Plan remains a living document, addressing current issues.</p> |
| <p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a</i></p> | <p>We are taking stands in the Shires and Castle Place Shopping Centres from time to time to engage with the public. We will also be exploring whether we can work out of the Town Hall more regularly to give the public easier access to TCAF, it's work and it's partners and to encourage more engagement with the project to redevelop the Town Hall into a Community Arts Centre. We need to attract more</p> |

| | |
|--|---|
| <i>contacts register of key organisations and volunteers"</i> | volunteers to help positively with the improvement of Trowbridge and the Community Area. We will seek opportunities to demonstrate to local pupils in their schools how we are working to improve their Town and Community Area and to encourage them to get involved in the process. We will go to groups and clubs to seek their support particularly those who are retired. The concept of the New Society is positive and we need more people to be involved. We produce Newsletters for our BA14 Culture Website but we will extend this to our new website to cover all aspects of our current work and that of our partners. We will continue to support community initiatives and the engagement of volunteers in delivering them. |
| Consultation. <i>"To consult widely on a range of community issues and hold public engagement events and activities."</i> | As stated we do need to get out more to meet and involve more people. We need to convince them that they can make a difference by working with us. People remain interested as long as there is something positive coming from what they are doing. We need to encourage more people to take an active part in some of our voluntary groups many of which are finding it difficult to attract new volunteers. |
| Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations."</i> | We completed the new community area plan 2011 - 2016 last year. We continue to work closely with our major partners to ascertain that changes in their plans are included in the updates to our Plan. The main partners in this process have been Wiltshire Council, Trowbridge Town Council, NHS Wiltshire and local GPs; Wiltshire Police; Wiltshire Fire and Rescue; Transforming Trowbridge; local schools through the Extended Services network; the Parish Councils Liaison Group and the Trowbridge Neighbourhoods Partnership. It is vital that we work in partnership to avoid duplicating effort in these times when resources are so scarce. The local communities will be consulted on any action plans and projects TCAF develops to ensure that they properly address their concerns and aspirations. Wherever possible we want them to take ownership of the plans and projects so that they strengthen their own local communities. To widen our coverage we will visit luncheon clubs, schools, the Chamber of Commerce, Tenants and/or Residents Associations, Housing Societies etc. |
| Local Action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i> | We have Theme Champions who lead their Theme Groups. They will help in identifying priority projects and will aim to set up project groups to develop specific projects working with our partners, who have expertise in fundraising and project development, to ensure that project teams develop properly and have the correct range of skills and experience to carry them through. We will provide guidance and encouragement so that the project teams are successful and their projects are sustainable. "Success breeds success", and successful project teams are likely to identify new projects thus increasing the capacity of their local neighbourhoods. |
| Other Comments <i>"Improving the use of Project Officers' time"</i> | We wish to improve our administration and external communications processes and procedures and thus we need to extend the administration support for our Project Officer(s) to 12 hours per week. The funding of this additional resource will have to be found from Reserves and/or external funders. It is particularly important that our websites and the associated social networks are kept up to date to sustain public involvement in the future development of Trowbridge and the Community Area. |
| | |

| Trowbridge Community Area Future Partnership Agreement 2012/2013 | |
|---|--------------------|
| Claim for running costs | |
| | 2012/2013 |
| Details | |
| Name: Colin Kay | |
| Partnership: Trowbridge Community Area Future | |
| Address: Civic Centre St. Stephen's Place Trowbridge, Wiltshire BA14 8AH | |
| Phone: 01225 785207 | |
| Email: kays4@hotmail.co.uk | |
| Project Officer, Tracy Sullivan. | |
| Gross Salary 23hours @ £14.6916*52.14 | £ 17,618.00 |
| National Insurance@5.5% (4.5%) | £ 793.00 |
| Admin Costs say 14hrs@£6.50* 52.14 full year | £ 4,745.00 |
| Admin NI at 4.0% | £ 190.00 |
| Recruitment Costs & CRB Costs | £ 75.00 |
| Travel | £ 400.00 |
| Training | £ 500.00 |
| | £ 24,321.00 |
| Future Jobs Fund Staff - Salaries | £ - |
| Future Jobs Fund Staff - Nat. Ins. | £ - |
| Campus/ Consultation activities, public events, analysis | |
| Consultation visits and events | £ 1,000.00 |
| Video | £ 800.00 |
| Room Hire | £ 150.00 |
| Temps Data Input | £ 1,500.00 |
| | £ 3,450.00 |
| Advertising & promotion | |
| Website maintenance | £ 500.00 |
| Publicity of Events | £ 250.00 |
| Media publicity | £ 2,448.00 |
| Newsletters | £ - |
| | £ 3,198.00 |
| Plans, questionnaires, other printing | |
| Plan Design/Updating | £ 500.00 |
| Plan printing | £ - |
| Questionnaires | £ - |
| Other printing | £ - |
| | £ 500.00 |
| Office expenses, consumables, etc. | |
| Rent, including heating,lighting and security | £ 4,000.00 |
| Telephone | £ 350.00 |
| Printing & Stationery | £ 500.00 |
| Postage | £ 350.00 |
| Insurance | £ 350.00 |
| Office Furniture depreciation | £ 334.00 |
| Display Equipment Depreciation | £ 167.00 |
| Computer maintenance | £ 100.00 |
| Computer depreciation | £ - |
| | £ 6,151.00 |
| Other expenses | |
| Grant to Town Hall Group | £ - |
| BA14 Culture | £ - |
| Education - Young People's Leavers Cards | £ - |
| Environment Theme Expenses | £ - |
| Miscellaneous | £ 316.00 |
| Parish Councils Liaison Group | £ - |
| | £ 316.00 |
| Total running costs | £ 37,936.00 |
| Less: Amount of funding rolled forward from 2010/2011 to be spent in 2011/2012 | £ - |
| Net running costs to be applied for: - | £ 37,936.00 |
| Income | |
| Trowbridge Town Council (Rent £4,000, Tel.,Print.,Post.,£600 Cash £7,100). | £ 11,700.00 |

| | |
|--|--------------------|
| Additional Funding to be found | £ 8,480.00 |
| Campus Funding | £ 2,200.00 |
| Total running costs to be applied for from Wiltshire Council. | £ 15,556.00 |
| | <u>£ 37,936.00</u> |

I confirm that the costs detailed here will be incurred by the Trowbridge Community Area Future Partnership in accordance with the commitments agreed within the Community Area Partnership 2012/2013. I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% of the funding which will be released, at a date to be agreed, early in the second half of the financial year.

Signed: - Dated

Briefing Note for Councillors on the Trowbridge Area Board

Proposals for the disused Peter Black building, Trowbridge

I have been asked to provide advice on the options available to the Council in dealing with the disused site of the old Peter Black Toiletries Factory on County Way, Trowbridge. There are a number of routes available to the Council in respect of sites such as this:

- Section 215 of the Town & Country Planning Act 1990 to clean up land or deal with the poor state of a building;
- Sections 76-79 of the Building Act 1984 for dealing with defective premises, dangerous buildings, ruinous and dilapidated buildings and neglected sites;
- Section 29 of the Local Government (Miscellaneous Provisions) Act 1982 for works on unoccupied buildings;
- Sections 79-82 of the Environmental Protection Act 1990 for abatement or prohibition of a nuisance;
- Compulsory Purchase Orders.

Section 215 (s215) of the Town & Country Planning Act 1990

This section provides the power, in certain circumstances, to take steps requiring land to be cleaned up when its condition adversely affects the amenity of an area. If it appears that the amenity of part of an area is being adversely affected by the condition of neighbouring land and buildings, the Local Authority (LA) may serve a maintenance notice on the owner requiring that the situation be remedied. These notices set out the steps that need to be taken, and the time within which they must be carried out. If the owner or occupier does not comply with a maintenance notice the LA can, under s219, undertake the clean up works themselves and recover the costs from the landowner. They can also prosecute the owner or occupier (section 216, TCPA 1990). However, there is a right of appeal against the service of the maintenance notice to a magistrates' court.

The use of s215 by Councils is discretionary and it is therefore necessary to decide whether a notice under these provisions would be appropriate, taking into account all the local circumstances. It would be necessary to consider, for example, the condition of the site, the impact on the surrounding area and the scope of the powers. Section 215 action can be taken against land and buildings.

A maintenance notice can require a wide range of works to be carried out including:

- Planting.
- Clearance.
- Demolition.
- Re-building.
- External repairs.

Section 215 has been effectively used on large vacant industrial sites, town centre street frontages, rural sites, derelict buildings, and semi-complete development as well as rundown residential properties and overgrown gardens.

Sections 76-79 of the Building Act 1984

Other powers which could be utilised are those available under the Building Act 1984 (BA). Under this legislation the Council can require a landowner, where a danger arises from the condition of a building or structure, to carry out works to remove the danger, with an option for the landowner to demolish the building or a dangerous part (section 77, BA 1984). Also where a building is in a ruinous or dilapidated condition and is seriously detrimental to the amenities of the neighbourhood, the LA can require the landowners to repair or restore the building, with an option available to demolish the building or any part of it (section 79, BA 1984). If the person required by such a notice to execute works fails to execute them within the time limited by the notice, the local authority may itself execute the works and recover from that person the expenses reasonably incurred by it in doing so.

Section 29 of the Local Government (Miscellaneous Provisions) Act 1982

This section can be used where it appears to a LA that any building in their area is unoccupied or that the occupier of a building in their area is temporarily absent from it, and the building is not effectively secured against unauthorised entry or is likely to become a danger to public health. The local authority can undertake works for the purpose of preventing unauthorised entry to it, or for the purpose of preventing it becoming a danger to public health. However, before undertaking any works a notice has to be served on each owner or occupier of the building. This notice specifies the works in connection with the building which the LA propose to undertake. However, no such notice is needed where the LA consider that it is necessary to undertake works immediately. Where the local authority undertakes any works they may recover the expenses reasonably incurred from any person to whom notice was given.

Sections 79-82 of the Environmental Protection Act 1990 for abatement or prohibition of a nuisance

Section 79 of the Environmental Protection Act 1990 lists a number of matters which it declares to be statutory nuisances, one of these is any premises in such a state as to be prejudicial to health or a nuisance.

Local authorities are given power to serve abatement notices requiring the abatement of the nuisance and, if necessary, the execution of particular works within a specified timeframe. Failure to comply with an abatement notice without reasonable excuse is an offence.

The Local Authority may carry out works in default where a notice has not been complied with and may recover the expenses reasonably incurred from any person to whom notice was given.

Compulsory Purchase Orders.

A further option available to the Council might be purchase of the land either by agreement or by way of a Compulsory Purchase Order (CPO). However, a CPO can only be sought where legislation gives the Council the power to do so and all CPOs have to be confirmed by the Secretary of State for Communities and Local Government. The purpose for which an authority seeks to acquire land will determine the statutory power under which compulsory purchase is sought and that, in turn, will influence the factors which the confirming Minister will want to take into account in determining confirmation.

It is for the authority to decide how best to justify its proposals for the compulsory acquisition of any land under a particular power. It will need to be ready to defend such proposals at any Inquiry (or through written representations) and, if necessary, in the courts. A compulsory purchase order should only be made where there is a compelling case in the public interest. An authority should also be sure that the purposes for which it is making a compulsory purchase order sufficiently justify interfering with the human rights of those with an interest in the land affected. The confirming Minister has to be able to take a balanced view between the intentions of the authority and the concerns of those whose interest in land it is proposed to acquire compulsorily.

The more comprehensive the justification which the acquiring authority can present, the stronger its case is likely to be. But each case has to be considered on its own merits. If an acquiring authority does not have a clear idea of how it intends to use the land which it is proposing to acquire, and cannot show that all the necessary resources are likely to be available to achieve that end within a reasonable time-scale, it will be difficult to show conclusively that the compulsory acquisition of the land included in the order is justified in the public interest. Parliament has always taken the view that land should only be taken compulsorily where there is clear evidence that the public benefit will outweigh the private loss and the Human Rights Act reinforces that.

To conclude, it is worth noting, as I understand it, that the current site owners are in liquidation and this could present difficulties with the service of any notices and the requirement for works by owners or occupiers. Indeed, in practical terms it might mean that works ultimately have to be carried out by the Council itself. However, in all of the pieces of legislation noted above, the opportunity exists for the Council to carry out works in default of action by the owner/occupier and to recoup costs later, through court proceedings or the placing of a charge on the property.

Paul Barnett
Senior Solicitor

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NOTICE OF MOTION

Trowbridge Area Board instructs the relevant Cabinet members to drop all moves to place housing on the site of the old Innox Hall, Trowbridge and to speedily proceed with the construction of the changing facilities for sports players on this site.

Planning permission has already been granted for the changing facilities and arrangements are well advanced to secure necessary funding.

To succeed with this sports related development would be one important step in tackling the woeful shortage of recreational facilities in the Trowbridge area.

Trowbridge Area Board has already voted against allowing housing development on this site.

Proposed: Councillor Jeff Osborn

Seconded: Councillor Helen Osborn

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WILTSHIRE COUNCIL

TROWBRIDGE AREA BOARD

12 July 2012

COMMUNITY AREA TRANSPORT GROUP
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME
RECOMMENDATIONS

Purpose of the Report

To put forward for approval recommendations from the meeting of the 26 June 2012 Community Area Transport Group.

1. Background

- 1.1 Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board
- 1.2 In 2012/13 Trowbridge Area Board has been allocated £15,354 discretionary budget to involve them in the assessment and selection of small-scale transport schemes and other Highways matters to be progressed in their community area.
- 1.3 It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes; these are selected using technical surveys and inspections. In addition, it cannot be used to pay for revenue functions such as the funding of bus stops.

2. Main Considerations

- 2.1 It was agreed to recommend to the Area Board that £330 is allocated to fit an SDR to measure traffic on West Street in response to the ongoing issue of West Street being used as a rat run.
- 2.2 It was agreed to recommend to the Area Board that £2,850 is allocated for dropped kerbs on Sherborne Road and Widbrook Meadow, Trowbridge in response to requests relating to disability/mobility access.
- 2.3 It was agreed to recommend to the Area Board the allocation of a SID to Horse Road, Hilperton.

3. Environmental Impact of the Proposals

3.1 There is no environmental impact

4. Financial Implications

4.1 In 2012/13 Trowbridge Area Board has been allocated £15,354 discretionary Budget for small scale highway improvement schemes. The proposals above can be funded from this budget.

5. Legal Implications

None

6. HR Implications

None

7. Equality and Diversity Implications

7.1 Dropped kerbs will increase access for disabled people and other people with mobility issues

8. Recommendations

8.1 It is recommended that the Area Board agrees to the recommendations of the Community Area Transport Group set out in paragraphs 2.1, 2.2 & 2.3 of this report

Report Author: Rachel Efemey -Trowbridge Community Area Manager

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E-Mail: rachel.efemey@wiltshire.gov.uk

TROWBRIDGE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and time scales.

| Date | Location | Area Board Agenda Items | Cabinet Member Attending |
|----------------------------|---|--|---|
| Thursday 13 September 2012 | The Atrium, Wiltshire Council Offices, Bradley Road | <p>Provisional Items: Southwick Allotments Community Asset Transfer Asset Management Strategy – initial input Wiltshire Online: Digital Literacy in Wiltshire Review of Wiltshire’s Housing Allocation Policy</p> <p>Funding applications will be considered</p> | Councillor Stuart Wheeler (Campus Development and Culture (including Leisure, Sport and Libraries)) |
| Thursday 15 November 2012 | County Hall, Trowbridge | <p>Provisional Items Asset Management Strategy – comments on strategy Wiltshire Online: Connectivity and provision Understanding Autism</p> <p>Funding applications will be considered</p> | Councillor John Brady (Finance, Performance and Risk) |

Officer Contacts:

Community Area Manager: Rachel Efemey (rachel.efemey@wiltshire.gov.uk)
Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)
Service Director: Michael Hudson (michael.hudson@wiltshire.gov.uk)